

MINUTES OF THE BOARD OF DIRECTORS MEETING

December 5, 2024

PRESENT: Lorna Bemis, Jennifer Darlinger, Heather Edwards, Landon Faivre, Nicole Fisch, Jeanne Isabel, Tait Lundgren, Dave Schafer, Maura O'Toole

ALSO PRESENT: Tom Matya, Carol Parsons, Chanette Oeser, Norma Farfán, Tracey Sosin, Laura Chessman, Brooke Montavon, Wanda Tatum, Ellen Farley

LOCATION: 357 N California St., Sycamore – Conference Room & Microsoft Teams

- I. **EXECUTIVE SESSION:** No executive session was held.
- II. **CALL TO ORDER:** 4:01 p.m. by Landon Faivre.
- III. **CONSENT AGENDA:** Moved by Maura O'Toole, seconded by Lorna Bemis.
 - A. **Minutes:** From October 2024.
 - B. **Financial Reports:** For October 2024.

TO APPROVE THE CONSENT AGENDA AS PRESENTED: Carried.

- IV. **COMMITTEE REPORTS:**
 - A. **Executive Committee:** No meeting.
 - B. **Finance Committee:** No Meeting.
 - C. **Marketing & Communication Committee:** No meeting. Tom Matya reported a strong start to fundraising efforts of FY25 – OH has met one third of its fundraising goal for the fiscal year. OH is seeking an experienced Development Manager.
- V. **OLD BUSINESS:**
 - A. **Employee Recognition:** Tom recognized Chanette Oeser, Finance Director, and Wanda Tatum, Community Engagement Director.
 - B. **House Manager/Case Manager Update:** Carol Parsons and Tracey Sosin reported on the progress of stabilizing management in the Residential Program. All house manager positions are filled, and three out of five case manager positions are filled.
 - C. **RSM Update:** Chanette Oeser reported a positive experience with RSM, who has been gathering data and will make recommendations by the end of the month.
- VI. **NEW BUSINESS:**
 - A. **Bylaw Review:** Tom Matya presented updates to the bylaws. Moved by Lorna Bemis, seconded by Tait Lundgren.

TO APPROVE THE AMENDED BYLAWS AS PRESENTED. Carried.

- B. **CDS Update:** Crystal Holdcroft explained how CDS and OHI are anticipating changes to programming in response to upcoming legislation, the Dignity in Pay Act, which will eliminate 14c certificates.
- VII. **DATES:**
 - A. December 12 – Holiday Party from 5:00p.m. – 8:00p.m.

- VIII. **TRIVIA: December**
 - A. The USSR was dissolved in December of what year? **1991**
 - B. December contains the Winter Solstice in what hemisphere? **Northern**

- C. What does the word *December* translate to? **Ten**
- D. Who changed the calendar from 10 months to 12 months? **Julius Caesar**
- E. Which soft drink was invented in December of 1835? **Dr. Pepper**
- F. The Nobel Prizes were first awarded in December of what year? **1901**

IX. **ADJOURNMENT:** 4:54p.m., Moved by Jennifer Darlinger, seconded by Maura O'Toole

Respectfully submitted,

Lorna Bemis, Secretary

Laura Chessman, Recording Secretary